RAZVOJ KVALITETE SUSTAVA UPRAVLJANJA U HRVATSKOM GOSPODARSTVU

QUALITY MANAGEMENT SYSTEM DEVELOPMENT
IN CROATIAN ECONOMY

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UDK:
JEL klasifikacija / JEL classification:
Kategorizacija rada;
Primljeno: / Received:
Prihvaćeno: /Accepted:
Zemlja / Country:
Jezik / Language:

SAŽETAK (ABSTRACT)

Ove upute sadrže osnovne informacije i smjernice za pripremu radova za međunarodni Simpozij o kvaliteti, u organizaciji Hrvatskog društva menadžera kvalitete, uz korištenje osobnog računala. Ukoliko se slijede ove upute za pisanje radova, Vaš rad bi trebao izgledati kao ovaj primjer. Vrsta i veličina fonta u sažetku je Times New Roman, 11-pt, italic.

These instructions include basic information and guidance for preparation of papers for the International Quality Symposium, organized by Croatian Quality Managers Society, with use of personal computers. If you follow these instructions, your paper would look like presented example. Type, size and style of font used in this Abstract are Times New Roman, 11-pt, italic.

Ključne riječi: Ključna riječ 1, ključna riječ 2, ključna riječ 3 (Times New Roman, 12-pt).

Key words: Key word 1, key word 2, key word 3 (Times New Roman, 12-pt).

1. NASLOV RADA I AUTOR(I) - (HEADING AND AUTHOR(S)

Vrsta i veličina fonta teksta zaglavlja je Times New Roman, 12-pt., bold. Razmak između zaglavlja i naslova rada je dva reda. Veličina fonta naslova rada je 14-pt, bold, sve velikim slovima. Nakon naslova rada na hrvatskom jeziku ostavlja se jedan prazan red i slijedi naslov na engleskom jeziku. Naslov na engleskom jeziku piše se slovima Times New Roman, 12-pt, sva velika slova. Dva prazna reda odvajaju naslov rada od imena prvog autora. Ime autora i ostali podaci vezani za autora pišu se veličinom fonta 12-pt, bold. Ako ima više autora s istom adresom, potrebno je napisati imena svih autora, a zatim zajedničku adresu. Ako ima više od dva autora, njihova se lista može napisati u dva reda. Između prvog i sljedećeg autora ostavlja se jedan prazan red.

Write the heading of the paper under letter-head with the name of Symposium, such as in this example. Type and size of text font of letter-head is Times New Roman, 12-pt, bold style. Space between letter-head and the heading must be 2 lines. Type and size of heading font is 14-pt, bold, in capitals. After the heading in Croatian (English - if this is the original language) leave 1 line empty and write the heading in English (Croatian, if English is the author's languages) in Times New Roman font, 12-pt, in capitals. After that leave 2 lines empty and write the name of the first author. The name of the author, his (her) organization, address, city and country should be written in 12-pt size, bold style. If there are more authors with the same address, the names of all authors should be written as the first, and common address after that. If there are more authors, their names can be written in 2 lines. Leave 1 empty line in between.

2. MARGINE – (MARGINS)

Margine (lijeva, desna, gornja i donja) su po 25,4 mm (1“). Cijeli rad ne može po opsegu biti veći od 8 stranica (26.400 znakova s prazninama). Radovi veći po opsegu bit će vraćeni autorima na korekciju, u protivnom neće biti objavljeni. Tekst rada (osim sažetka) treba biti napisan u Times New Roman fontu, 12-pt, normal, obostrano poravnat prema lijevoj i desnoj margini.

Margins (left, right, upper, lower) are to be 25.4 mm (1“). The whole paper should not exceed 8 pages (26.400 characters with spaces). Papers longer than 8 pages will be send back to the authors for correction, otherwise they cannot be published. The paper text (apart from the Abstract) is to be written in Times New Roman font, 12-pt, normal style, aligned along both margins.

3. NASLOVI (HEADINGS)

Glavni naslovi trebaju biti označeni brojevima: 1., 2., 3., … i napisani veličinom fonta 12-pt, bold, velikim slovima i poravnati s lijevom marginom. Od kraja teksta do novog naslova stavljaju se dva prazna mjesta.

Main headings must be marked by numbers: 1., 2., 3., … and written in font 12-pt, bold, all capital letters and aligned with left margin. Between the end of text and new heading leave 2 empty line spaces.

3.1. Podnaslovi (Sub headings)

3.1.1. Pod podnaslovi (Sub sub headings)

Pišu se kako je prikazano u ovom primjeru, Times New Roman, veličinom fonta 12-pt, bold, poravnato prema lijevoj margini. Pod podnaslovi pišu se slovima *italic*. Od podnaslova do teksta ostavlja se jedan razmak. Fusnote se pišu na dnu stranice kao u ovom primjeru.[1]

These are to be written as shown in this example: Times New Roman, font size 12-pt, bold style, aligned with left margin. Sub sub headings should be written in *italic style*. Between sub headings and text leave 1 line space empty. Footnotes should be positioned at the bottom of the page, as in this example.[2]

4. SLIKE, TABLICE, FOTOGRAFIJE I FORMULE (FIGURES, TABLES, PHOTOS AND FORMULAS)

Slike, tablice i fotografije (isključivo crno bijele) označavaju se kako je prikazano u primjeru Tablice 1. i Slike 1.

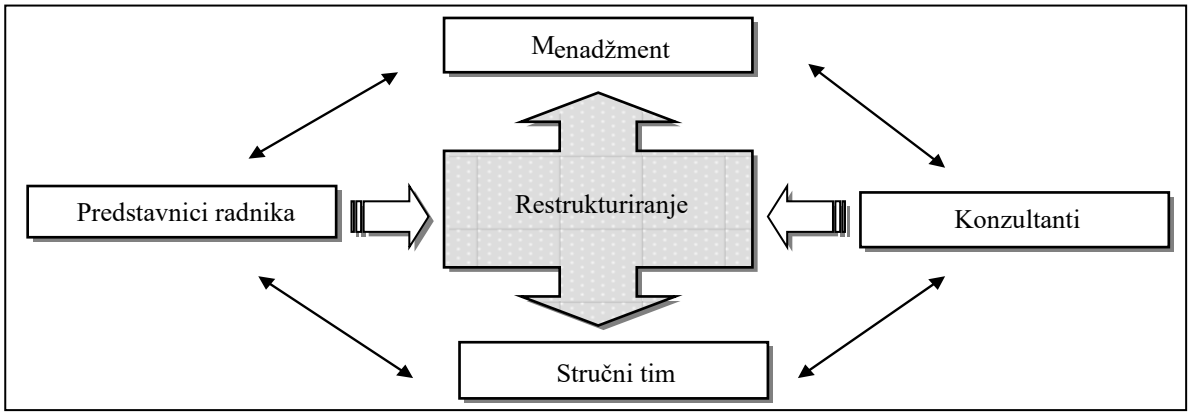
Figures, tables and photographs (black and white only) should be marked as in the example of Table 1. and Figure 1.

Tablica 1. Tekst napisati malim slovima, Times New Roman, 12-pt, iznad tablice.
Table 1. Write text in small letters, Times New Roman, 12-pt, above the table.

Izvor: Miroslav Drljača, „Quality Development ..,“ ISO Management System, Vol. 2, No. 1, 2009, p. 12-19. (Times New Roman, 10-pt)
Source: Name and surname, „The papers heading“, Name of the Journal, Vol., No, year, pages. (Times New Roman, 10-pt.).

[1] Ime i prezime, *Upute za pisanje radova,* Hrvatsko društvo menadžera kvalitete, Zagreb, 2009, str. 5.
Name and Surname, *Instructions for paper preparing,* Croatian Quality Managers Society, Zagreb, 2009, p. 5.
[2] Ime i prezime, *Instructions for paper preparing,* Croatian Quality Managers Society, Zagreb, 2009, p. 5.

Slika 1. Optimalni model pristupa procesu restrukturiranja
Figure 1. The optimum model of restructuring process approach



Izvor: Izvorno autorsko.
Source: Made by author.

Jednadžbe i formule trebaju biti napisane i numerirane kako slijedi:
Equations and formulas should be written and numbered as follows:

$$Y = \frac{b \times \sum x_i}{x^2 - \sqrt{x^2 - 3x}} \quad (1)$$

5. PRIJEVOD SAŽETKA (TRANSLATION OF THE ABSTRACT)

Na kraju teksta sažetka na izvornom jeziku pisanja rada, piše se prijevod sažetka na engleskom jeziku (za autore koji pišu na hrvatskom) odnosno na hrvatskom jeziku (za autore koji pišu na engleskom jeziku), Times New Roman, 11-pt, kao u primjeru.

At the end of abstract text in original language of writing the paper, you must put the English translation of your abstract (for authors who have paper in Croatian) or Croatian translation (for authors who have paper in English), in Times New Roman font, size 11-pt, as in the following example.

Abstract:

DEVELOPMENT OF MANAGEMENT SYSTEM QUALITY
IN THE CROATIAN ECONOMY

These instructions include basic information and guidance for preparation of papers for the International Quality Symposium, organized by Croatian Quality Managers Society, with use of personal computers. If you follow these instructions, your paper would look like presented example. Type, size and style of font used in this Abstract are Times New Roman, 11-pt, italic.

Key words: Key word 1, key word 2, key word 3 (Times New Roman, 12-pt).

6. LITERATURA (REFERENTIAL LITERATURE)

Popis literature navodi se na kraju u Times New Roman, veličine 11-pt., normal. Navode se po rednim brojevima kao u primjeru.

Referential literature is to be listed at the end, in Times new Roman font, size 11-pt., normal style, by ordinal numbers as in the following example.

1. Avelini Holjevac, Ivanka, *Upravljanje kvalitetom u turizmu i hotelskoj industriji,* Fakultet za turistički i hotelski menadžment Opatija, Opatija, 2002.
2. Corbett, J. C., Montes, J. Maria, Kirsch, D. A. and Maria J. Alvarez-Gil, "Does ISO 9000 certification pay?," ISO Management Systems, Vol. 2, No. 4, ISO Central Secretariat, Geneva, Switzerland, 2002.
3. Drljača, M., "Uloga menadžmenta u uspostavi sustava kvalitete prema normi ISO 9000," Slobodno poduzetništvo, Broj 10, TEB, Zagreb, 2001.

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NAPOMENA: Prezentacija se radi u Power Pointu i traje maksimalno 15 minuta.
ROK ZA PREDAJU PREZENTACIJA: **04.04.2027. na mail;** viktorija.adamic@hdmk.hr
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